

# ASA CLARK 2017-18 ATHLETIC HANDBOOK

## I. INTRODUCTION

This Handbook is designed to provide information to parents and students regarding Pewaukee School District athletics. The Athletic Director is responsible for establishing and enforcing an athletic code to which Pewaukee students must adhere. It is suggested that all students and parents involved in the athletic programs which Pewaukee offers, read and understand the information within this handbook. Ignorance of the rules within this handbook is not a valid excuse for noncompliance.

## RESPONSIBILITIES OF PARTICIPANTS

The PRIVILEGE of participating in our athletic program is extended to all students provided they are willing to assume certain responsibilities. Your greatest responsibility as an athlete is to be a credit to yourself, your parents, your school and your community. Therefore, it is required that you...

- Display high standards of social behavior on and off the field.
- Display outstanding sportsmanship and cooperation.
- Display proper respect for those in authority, including teachers, coaches, and officials.
- Dress with special care when representing your school.
- Use language which is socially acceptable.

The student must turn in the Athletic Contract to the coach, agreeing to the provisions of the handbook, signed by both student and parent/legal guardian, before being eligible to participate for Pewaukee Schools.

## II. ELIGIBILITY

- A. **Medical Eligibility** - At the beginning of each athletic season, all students must submit, or have on file the following:
1. A valid medical examination card signed by a physician.
  2. A current Pewaukee Schools Emergency Medical Information Authorization card.
- B. **Academic Eligibility** - Students will demonstrate adequate progress towards academic proficiency; concerns will be addressed with families and may result in a decision to withhold student participation until proper attitude, effort, and academic proficiency is demonstrated.
- C. To regain eligibility following academic suspension, a student must:
1. Satisfy all academic eligibility requirements prior to reinstatement.
  2. Not compete in interscholastic contests for 15 consecutive, calendar days starting from the release of the list.
    - a. Incomplete grades are to be made up within two weeks results in immediate eligibility.
    - b. Students will participate in practices.
    - c. Coaches will decide whether students will attend contests while academically ineligible.

## III. ATHLETIC RULES

The following rules have been established for Pewaukee athletes to insure the best interest of both the athletes and the school.

- A. A student is bound by the Athletic Code of Conduct from the date of initial participation in Pewaukee interscholastic athletics, until tenure as a Pewaukee student is concluded. **The CODE is in effect and shall be enforced 365 days per year.**

- B. A student shall be suspended from interscholastic athletics for:
1. Possession or use of tobacco products.
  2. Possession, use, or sale of illegal drugs or controlled substances as defined by Wisconsin State Law, including "look alike" drugs.
  3. Possession, consumption, or sale of intoxicants including all fermented beverages (including beer, non-alcoholic beer, malt liquor,) wine and all intoxication liquors as defined by Wisconsin State Law.
  4. Failure to immediately leave a place or situation in which alcohol or other drugs are being used illegally.
  5. Conduct, in or out of school, which makes the student unqualified to represent the ideal, principles, and standards of our school, and our community.
- C. All students are required to travel to and from out-of-town contests with the group, unless arrangements are made by the parent with the coach's approval. **Alternate transportation forms are available outside the front office and on the Asa Clark Middle School website under the Athletic Department tab.**
- D. Student Absence and Tardiness: Team members must attend practice in order to compete. One unexcused absence will result in your child not being able to participate in the next meet. Three unexcused absences will result in removal from the team.
- a. If a student is late to practice, a note of explanation is required.
  - b. Students should email their coach(s) directly if they will be absent from a practice or meet.
  - c. **A student must be in school all day on the day of the activity to be eligible to participate.** Participation in PE is also required when applicable. An acceptable parental or doctor's excuse is the only one that will be considered for absence on that day
- E. Students may be required to follow any additional rules set by individual coaches. These rules may not be contrary to, nor supersede the Athletic Code of Conduct.

#### IV. ENFORCEMENT

Alleged violations of the Athletic Code of Conduct may be presented to the Athletic Director by a parent, coach, student, teacher, administrator, law enforcement officer, or other responsible community member.

All alleged violations must be submitted in writing, must be signed, and must state the essential supporting details of the alleged violation. Forms for this purpose are available in the Middle School office.

Upon receipt of a statement alleging a violation, the Athletic Director shall convene a Board of Review, comprised of the Athletic Director, an Administrator, and a Coach. Coaches of the sport in which the alleged violator is currently participating will not be appointed to the Board of Review.

Within three school days, the Board of Review shall meet to determine the validity of the alleged violations, and shall take the following action:

- A. Give the student and parent/guardian a written explanation of the information that the school authorities have received that may support a finding that he/she has violated the Athletic Code of Conduct.
- B. Provide the student an opportunity to present his/her version of the incident including calling and questioning witnesses if the incident is in dispute. The student may be accompanied by his/her parent(s) or another representative during such a presentation.
- C. The Board of Review must make a determination as to whether the student has violated the Athletic Code of Conduct. The Athletic Director shall promptly provide the student with written notice of the decision and the reason for said decision and shall send a copy of the notice to the student and his/her parent(s). The students and parents shall also be given written notice of their right to appeal should the allegation be upheld.

#### V. PENALTIES

- A. **First Violation:** Suspension from participating in 20% of the season's contests.
- B. **Second Violation:** Suspension from participating in 50% of the season's contests.
- C. **Third Violation:** Indefinite suspension from interscholastic athletics. Students may apply for reinstatement after one calendar year.

The Board of Review may modify penalties, when warranted by extenuating circumstances. In all cases, the student will be suspended immediately from participation in all contests in the current sport. If the student is not participating in athletics at the time of the violation (or insufficient contests remain in the current season) the suspension shall be enforced at the beginning of the next sport season in which the student participates.

**During suspensions, students will be expected to attend all scheduled practices and team meetings. Suspended students will not be permitted to dress, sit on the team bench, or ride the team bus to contests.**

## VI. APPEAL PROCESS

Pewaukee Public Schools recognize the rights of the individual. The student and his/her parent(s) have recourse in the event that it is felt the alleged offense did not occur or proper procedures were not followed. The appeal procedure outlined in this document is the process a student and his/her parent(s) are to follow when appealing decisions relating to the athletic suspension.

- A. A student and/or his/her parent(s) may formally appeal the suspension decision in writing to the principal within five (5) school days from the time of the suspension notice.
- B. The date of the appeal hearing shall be set by the principal to take place no sooner than two (2) school days or not longer than five (5) school days from the date of the appeal request. At written request of the student or his/her parent(s) the minimum time may be waived.
- C. The appeal hearing shall be conducted by an appeal board consisting of the principal (chairperson), two advisor/coaching faculty representatives, one non-coaching faculty member, and one student representative.
- D. The proceedings of the hearing, including the decision, shall be placed in writing, and a copy of those proceedings must be mailed to the student and his/her parent(s) within five (5) school days from the determination of the findings.

## ATHLETICS

Asa Clark Middle School offers the opportunity for interscholastic competition for 7th and 8th graders in a league comprised of other middle schools of a comparable size in the area. The following interscholastic sports are offered:

### Girls

Basketball  
Track  
Volleyball

### Boys

Basketball  
Track  
Wrestling

A physical exam is necessary for a student to participate in the athletic program (exams are valid for two years). Parent meetings will be held at the beginning of each sport. Athletes must return all gear assigned to them for that sport before they will be allowed to transfer to the next sport of choice. A **\$30.00 fee** will be assessed for each sport.

Schools belonging to the Junior Parkland West Conference include:

Asa Clark Middle School  
472 Lake Street  
Pewaukee, WI 53072

Nature Hill Intermediate  
850 Lake Street  
Oconomowoc, WI 53066

Parkview Middle School  
930 N Rochester St  
Mukwonago, WI 53149

Silverlake Intermediate  
555 Oconomowoc Parkway  
Oconomowoc, WI 53066

Karcher Middle School  
225 Robert Street  
Burlington, WI 53105

New Berlin West  
18695 W Cleveland Ave  
New Berlin, WI 53146

Kettle Moraine Middle School  
301 E Ottawa Avenue  
Dousman, WI 53188

New Berlin Eisenhower  
4333 S Sunnyslope Road  
New Berlin, WI 53151

## Junior Southeast/Parkland Conference Mission Statement:

The mission of middle-level athletics is to provide an enjoyable educational experience, where competition and participation are kept in perspective, for young student-athletes based on their developmental characteristics and needs. All athletic experiences must be viewed in terms of the physical, cognitive, and social developmental needs of the middle school student.

